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| Use case id: | 004 |
| Use case name: | Email templates – To communicate between other users. (User scenario 4) |
| Position in the system: | communicating |
| Permission: | View, Send, Create |
| Actors: | Forman, Site Engineer, Store Keeper, Procurement officer, Project Manager, CEO. |
| Description: | Send emails within company members like a Gmail mailing interface. |
| Acceptance criteria: | 1. User should be able compose and view mails. |
| Validations: | 1. The email body, subject and receivers mail should not be empty. 2. The file size should be limited. |